AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF REGULAR BOARD MEETING
May 25, 2004

REGENTS PRESENT:  Mr. Larry K. Patterson, Chair; Dr. Neal D. Nossaman, Secretary; Mr. Carroll M. Forrester; Mr. John D. Hicks; Mr. Frank O. Nelson; Mrs. Sharon Oeschger; and Dr. Dale A. Roller

REGENTS ABSENT:  Dr. David C. Woodburn, Vice Chair and Ms. Lisa Y. Cherry

OTHERS PRESENT: Dr. Steven W. Jones, President; Mr. Terry Berg, Dean of Finance & Administrative Services; Dr. R. E. Byrd, Vice President for Academic Affairs; Mr. J. R. Couser, Dean of Student Services; Mr. Victor Fite, Dean of Information Systems and Technology; and Mr. Brad Johnson, Dean of College Advancement

Ms. Joyce Austin, guest
Mr. Ev Avara, Director, College Relations
Mr. Henry Bargas, representing the Amarillo Globe-News
Mr. Tomas Bonilla, guest
Judge Nancy and Abel G. Bosquez, guests
Mrs. Pam Dickerson, Associate Director of Administrative Services
Ms. Ana Durkee, guest
Mr. Steve Dutton, representing Faculty Senate
Ms. Lilia Escajeda, incoming Regent
Mr. Matt, Sally, Mia & Phillip Forrester, guests
Mrs. Michele Fortunato, incoming Regent
Mrs. Rhonda Higgs, Executive Secretary, President’s Office
Mr. David Hurtt, Director of Administrative Services
Mr. Matt Johnson, President, Student Government Association
Ms. Marie Maestas, guest
Ms. Sandra Munoz, guest
Ms. Mary Jane Nelson, guest
Mrs. Janie Roach, representing Classified Employees Council
Mrs. Brenda Sadler, Exec. Asst., Pres’s Off. and Asst. Secy. to the Board of Regents
Mr. Robert Sanders, Legal Counsel
Mrs. Renee Vincent, Executive Director, Moore County Campus

The meeting was called to order by Mr. Patterson, Chairman. He welcomed all present. He asked if there were any public comments. Mr. Nelson gave the invocation.

OATHS OF OFFICE FOR REGENTS:

Mrs. Brenda Sadler administered the oath of office to the three regents who will serve full six-year terms; Carroll M. Forrester, Michele Fortunato, and John D. Hicks, and to Lilia B. Escajeda who will complete the four-year unexpired term. They were declared duly sworn in to serve on the Amarillo Junior College District Board of Regents. On behalf of the Board of Regents, Mr. Patterson welcomed these four regents.
MINUTES APPROVED:

Mrs. Oeschger moved, seconded by Mr. Hicks, that the minutes of the regular meeting of April 30, 2004 be approved. The motion carried unanimously.

STUDENT GOVERNMENT ASSOCIATION REPORT:

Matt Johnson, SGA president, informed the Board of the AC sponsored “Wonderland” night on June 25. SGA will have their first summer meeting on June 2. He said 30 new members are voted in each semester and there are 39 voting senators. Membership includes anywhere between 50 and 60 senators at one time.

CONSENT AGENDA APPROVED:

A. APPOINTMENTS:

Administrators

Gaston, Phillip Read – Director of Telecommunications & Networking, Information Technology Services
Effective Date: April 20, 2004
Salary: $62,500 for 12 months full-time
Qualifications: B.S. from University of Texas, Arlington, Texas
Experience: 26 years of related work
Replacement for: Doug Kerr

Bio: Mr. Gaston has served as Director, Network Services and Program Management for Excel Telecommunications, as well as holding positions of Manager and Division Manager for Excel Telecommunications. Mr. Gaston has experience in system integration, data and voice, plus direct experience with LAN/WAN, help desk, network design, service, support and overall implementations. He has been responsible as project manager for cable/wire installation, network engineering program management and other specific major projects for Excel. Mr. Gaston earned his Bachelor of Science in Economics from the University of Texas, Arlington, Texas.

Toperzer, Thomas R. – Director, Amarillo Museum of Art
Effective Date: April 1, 2004
Salary: $60,000 for 12 months full-time
Qualifications: M.F.A. from University of Nebraska, Lincoln, Nebraska
B.A. from Southwestern College, Winfield, Kansas
Experience: 36 years of related work
Replacement for: Patrick McCracken

Bio: Mr. Toperzer’s background is extensive in Museum of Art discipline. He served as Director, Chief Curator of the Fred Jones Jr. Museum of Art for the University of Oklahoma, Norman, Oklahoma. He has been instrumental in
APPOINTMENTS Continued:

development of funding and renovation of museum galleries, purchase of works and overseeing the donations of major works. He has served as a consultant for the Museum of Contemporary Art/Denver and also Chaired the Department of Art for Bethel College and Seminar, Arden Hills, MN. Mr. Toperzer has his Master of Fine Arts, Painting and Drawing from the University of Nebraska, Lincoln, Nebraska and earned his BA from Southwestern College, Winfield, Kansas.

Mr. Nelson moved, seconded by Mr. Forrester, that the appointments be approved. The motion carried unanimously.

PROFESSOR EMERITUS NOMINATION PROPOSAL APPROVED:

Mr. Steve Dutton, Faculty Senate representative, presented the name of Dr. Dale Roller as the Faculty Senate’s nomination for 2004 Professor Emeritus and recommended approval of the emeritus status for Dr. Roller. Dr. Roller served Amarillo College as chairman of the Fine Arts/Music Division and for 33 years as a music professor.

Mrs. Oeschger moved, seconded by Mr. Forrester, to approve the Professor Emeritus nomination of Dr. Dale Roller. The motion carried unanimously.

PRESIDENT EMERITUS NOMINATION PROPOSAL APPROVED:

Mr. Patterson presented the name of Dr. Luther Bud Joyner as the Board’s nomination for President Emeritus and recommended approval of the emeritus status for Dr. Joyner. Dr. Joyner served as president of Amarillo College from 1992 – 1999 and 2002 – 2003.

Dr. Nossaman moved, seconded by Mr. Hicks, to approve the President Emeritus nomination of Dr. Luther Bud Joyner. The motion carried unanimously.

BUDGET AMENDMENTS APPROVED:

A list of budget amendments approved by the Board is attached at page 171.

Dr. Nossaman moved, seconded by Mrs. Oeschger, to approve these budget amendments. The motion carried unanimously.

FINANCIAL REPORT ACCEPTED:

The financial statements as of April 30, 2004, are attached at pages 172 through 181. Mr. Berg discussed the financial report.

Revenue
Total revenue is up $1,000,000 from this time last year. Ad valorem tax revenues continue to come in. Interest rates and income are lagging behind.
FINANCIAL REPORT Continued:

Expenditures
Expenses are comparable to last year’s. Utilities have gone up. Institutional support is higher and so are alterations and improvements.

Auxiliary Enterprises
All three bookstores combined have made a profit of $210,003 which is up $41,788 from last year. Housing on Washington has decreased while East Campus occupancy has contributed to its increased profit.

Restricted Funds
College Work Study and TPEG funds have decreased. Federal grants have increased. The public service funds include the KACV digital conversion. Resident instruction has decreased about $300,000 partially because the TIF grant is not in this year’s budget.

Cash and Investments
The total for April 2004 is $26,325,645; $25,155,157 for April 2003; and $25,196,892 in 2002.

Alterations & Improvements
The projected cost is $409,500; 72% of projects have been completed.

Tax Schedule
Tax collection is over budget by $817,281. There has been $11.9M collected as of April 30, 2004, which includes current, delinquent, and penalty/interest taxes.

Reserve Analysis
Payment for the Community Link property continues being paid out of reserve. The student payment plan fees equal $153,420.

Mr. Forrester moved, seconded by Mrs. Oeschger, to accept the financial report. The motion carried unanimously.

FOOD SERVICES DISCUSSION:

Mr. David Hurtt, Director of Administrative Services, gave a PowerPoint presentation regarding campus food services. His studies indicated a steady downward trend from 2002. Mounting losses have caused examination of Washington Street, West, and East Campus cafeterias. Since 1995, the Washington Street and West Campus cafeterias have been managed by Great Western Dining. The college began operating the East Campus facility in 1995. Some losses at East are due to the High School Equivalency Program (HEP) food contract; in 2000 AC was paid for a fixed number of meals whether eaten or not. In 2003, AC lost the flat rate food funding from HEP. In 2002, AC lost the Texas Department of Criminal Justice (TDCJ) guard training program which gave the EC cafeteria a large portion of their business.

Two decisions need to be addressed: 1) what is the acceptable level of loss? 2) what level of service do we need to provide? Several options were discussed, such as outsourcing the services on Washington and West; contracting all three to Great Western Dining; contracting
FOOD SERVICES DISCUSSION Continued:

Washington and West with vending machines on East; and providing vending machines and microwaves.

More information concerning food service options at Amarillo College will be presented at the June 22 Board meeting.

PRESIDENT’S REPORT:

Dr. Jones mentioned two articles which were distributed to the regents; one was an article about Community Colleges at a Crossroads in The Chronicle of Higher Education, April 30, 2004 and an article from April 26, regarding the 2004 All-USA Community and Junior College teams. Josh Cummings, former Phi Theta Kappa president, was named to the third team. Hereford recently approved the maintenance tax which will enable them to establish a branch campus. The Hereford Branch Campus should open in fall 2005. Dr. Jones mentioned the “Items for Information.” Dr. Jones will plan and schedule a Board Orientation meeting in June for new regents and any others who wish to attend. Also, a Board Planning Retreat will be scheduled for an afternoon in September. Dr. Jones presented Mr. Patterson with a plaque and expressed his appreciation for his leadership as Board chair.

REGENTS’ REPORTS AND COMMENTS:

Mr. Patterson said he enjoyed serving on the Board of Regents for the past six years.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

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Dr. Neal D. Nossaman, Secretary