The meeting was called to order by Mr. Patterson, Chairman. He welcomed all present and asked for any public comments. Mr. Hicks gave the invocation.

MINUTES APPROVED:

Mr. Forrester moved, seconded by Ms. Cherry, that the minutes of the regular meeting of July 8, 2003, and the minutes of the special meetings of July 16, August 7, and August 18, 2003 be approved. The motion carried unanimously.

Tabitha Jacques, SGA President, reported that Barbara Bush will be the speaker of the Distinguished Lecture Series on February 5.
CONSIDERATION OF HEREFORD BRANCH CAMPUS REQUEST:

Dr. McBrayer and Mr. Formby, Hereford steering committee members interested in the possibility of an Amarillo College branch campus, were introduced.

Dr. Joyner outlined steps and possible time frame for forming a branch campus in Hereford: 1) join in planning with the Hereford Steering Committee; 2) name Hereford ISD as the governing board; 3) send a letter of intent to the Texas Higher Education Coordinating Board signed by the HISD Steering Committee and by the Amarillo College Board Chair; 4) initiate a signature petition; 5) hold a tax election; 6) have collections on-line under the direction of HISD Board; 7) open a branch campus during the Fall 04 semester.

Mr. Nelson moved, seconded by Dr. Roller, to authorize Dr. Joyner and the College to file a letter of intent requesting permission for the Steering Committee of the Hereford Independent School District and Amarillo College to pursue the establishment of a branch campus of Amarillo College in Hereford, Texas, supported by a branch campus maintenance tax. The motion carried unanimously.

PUBLIC HEARING ON THE BUDGET FOR 2003-2004 FISCAL YEAR:

At this time any person and/or persons wishing to come before the Board of Regents regarding the 2003-2004 Budget for Amarillo College in the Amarillo Junior College District was given the opportunity to be heard. A summary schedule of the proposed budget for 2003-2004 is attached at pages 261 through 263. This summary represents the budget as discussed in the special Board meeting of July 8, 2003.

Dr. Joyner presented a brief overview of the 2003-04 budget; handouts of the presentation were available. One change to the budget which was presented in July was a letter received from the Employees Retirement System stating that community colleges would also have to pay the insurance premiums for physical plant employees who have already retired. This would cost Amarillo College approximately $128,000 per year in addition to the $380,000 for existing Physical Plant employees already budgeted. Dr. Joyner discussed the salary enhancements for employees. He said although the salary enhancements may not cover the additional cost of insurance copays, doctor visits, hospital stays, and prescriptions, plus the cost of living, he believes the employees will appreciate this effort during these severe budget constraints.

ADOPTION OF THE BUDGET FOR THE 2003-2004 FISCAL YEAR APPROVED:

Adoption of the budget was recommended by passing the following resolution:

RESOLUTION

WHEREAS, the advertisement for the public hearing regarding the adoption of the proposed budget for the 2003-2004 fiscal year for Amarillo College in the Amarillo Junior College District was published in the Amarillo Globe News on August 16, 2003, at least ten (10) days before the scheduled public hearing on August 26, 2003; and

WHEREAS, all other legal requirements of the laws of the State of Texas and the regulations of the Texas Higher Education Coordinating Board regarding this document have been met;
ADOPTION OF THE BUDGET FOR THE 2003-2004 FISCAL YEAR APPROVED Continued:

NOW, THEREFORE, BE IT RESOLVED that the said proposed budget for the 2003-2004 fiscal year is hereby designated as the official budget for Amarillo College in the Amarillo Junior College District for the 2003-2004 fiscal year.

BE IT FURTHER RESOLVED that Mr. Larry Patterson, Chair of the Board of Regents of the Amarillo Junior College District, be directed to file copies of this official budget with the county clerks of Potter and Randall counties of Texas, and with the Texas Higher Education Coordinating Board for distribution to the Governor's Budget and Planning Office, the Legislative Budget Board, and the Legislative Reference Library.

Mr. Nelson moved, seconded by Mr. Forrester, to adopt the 2003-2004 budget. The motion carried unanimously.

APPROVAL OF THE TAX RATE FOR 2003:

In accordance with the provisions of Section 26.04 of the Texas Property Tax Code, the Randall County Tax Assessor/Collector published the legal notice stating that the effective tax rate for 2003 for the Amarillo Junior College District is $0.151 00 per $1 00 of assessed value.

Adoption of the following resolution will set the 2003 Tax Rate at $0.15942 for operations.

RESOLUTION

WHEREAS, the Chair of the Board of Regents of the Amarillo Junior College District has caused to be formulated and adopted a budget for Amarillo College in the Amarillo Junior College District for the fiscal year beginning September 1, 2003, and ending August 31, 2004, the tax year 2003, now, therefore,

BE IT RESOLVED THAT:

1. An ad valorem tax of, and at the rate of three hundred and seventy-four thousandths cents ($0.03074) on the one-hundred dollar ($1 00) value thereof, estimated in lawful currency of the United States of America, be levied to pay interest on and provide a sinking fund for Amarillo College in the Amarillo Junior College District for bonds issued August 16,1994 and July 1, 1995.

2. An ad valorem tax of, and at the rate of twelve and eight hundred sixty-eight thousandths cents ($0.12868) on the one-hundred dollar ($1 00) value thereof, estimated in lawful currency of the United States of America, be levied to pay for the support and maintenance of Amarillo College in the Amarillo Junior College District for the fiscal year 2003-2004, the tax year 2003.

BE IT ORDERED by the Board of Regents of the Amarillo Junior College District that there is hereby levied for the tax year 2003 on all real property situated in, and all business personal property owned within the limits of said district on the first day of January 2003 same being the current year, except so much thereof as may be exempt by the Constitution and Laws of the State of Texas, or of the United States of America, a total of fifteen and nine hundred forty-two thousandths cents ($0.15942) on the one-hundred dollar ($1 00) value thereof, estimated in lawful
APPROVAL OF THE TAX RATE FOR 2003 Continued:

currency of the United States of America for support and maintenance, payment of current interest, and a sinking fund for the retirement of bonds of Amarillo College in the Amarillo Junior College District for the fiscal year 2003-2004.

Information regarding the tax rate increase is attached at pages 264 and 265.

Ms. Cherry moved, seconded by Dr. Nossaman, to approve the 2003 tax rate. The motion carried unanimously.

CONSENT AGENDA APPROVED:

A. APPOINTMENTS:

Faculty

Adams, M'Linda R. - Instructor, Community College Teaching Center, Sciences & Engineering
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $44,815 for 11 months full-time
Note: Reappointment to position previously held.

Allen, Angela D. - Assistant Professor, Special Services
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $49,209 for 10-1/2 months full-time
Note: Reappointment to position previously held.

Boyd, Kim M. - Instructor, Medical Laboratory Technology
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $34,389 for 9 months full-time
Note: Reappointment to position previously held.

Burgooon, Susan Coleman - Instructor, Biology
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $38,096 for 9 months full-time
Note: Reappointment to position previously held and continues to be a Temporary replacement for Dan Porter.

Danner, Carl G. - Instructor, Welding Technology
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $36,591 for 9 months full-time
Note: Reappointment to position previously held.

Darnall, Bradley D. - Instructor, Truck Driving Academy
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $38,620 for 11 months full-time
Note: Reappointment to position previously held.
APPOINTMENTS Continued:

Davis, Julia - Developmental Faculty Instructor, Mathematics & Learning Specialist, Special Services Grant Program, ACcess
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $39,649 for 9 months full-time
Note: Reappointment to position previously held.

Deckard, Don Thomas - Instructor, Computer Information Systems
Effective Dates: June 17, 2003, through June 18, 2004
Salary: $40,119 for 12 months full-time
Note: Reappointment to position previously held.

Ferrell, Robert Edward - Instructional Coordinator, High School Equivalency Program Grant - ACcess
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $35,762 for 10 months full-time
Note: Reappointment to position previously held.

Frymover, Debbie R. - Instructor, Business Computer Systems
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $34,283 for 9 months full-time
Note: Reappointment to position previously held and changed from 11 month to 9 month appointment.

Graf, Michael Brian - Instructor, Automotive Technology
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $33,745 for 9 months full-time
Note: Reappointment to position previously held.

Hale, Jeffrey D. - Instructor, Electronics Technology
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $34,283 for 9 months full-time
Note: Reappointment to position previously held.

Henderson, Robert M. - Instructor, Dental Hygiene
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $42,075 for 9 months full-time
Note: Reappointment to position previously held and changed from 11 month 80% to 9 month full-time.

Hogue, Paul W. - Instructor, Associate Degree Nursing
Effective Date: August 18, 2003
Salary: $37,669 for 9 months full-time
Qualifications: M.S.N. from West Texas A&M University, Canyon, Texas
B.S.N. from West Texas A&M University, Canyon, Texas
Experience: 13 years of related work
Replacement for: Sandy Fricks
APPOINTMENTS Continued:

Bio: A graduate of West Texas A & M, Canyon, Texas, with a BSN in Nursing and a MSN in nursing. He also earned an A.D.N. from Otero Junior College in Nursing. Mr. Hogue has held positions with BSA, IHS, Northwest Texas Hospital and the VA. He is a member of ANA and Sigma Theta Tau.

Hughes, Linda Dee - Instructor, Children's Theatre
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $36,913 for 9 months full-time
Note: Reappointment to position previously held.

Hunt, Janis Irene - Counselor, Moore County
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $44,122 for 11 months full-time
Note: Reappointment to position previously held.

Hutches, Rena S. - Instructor, Physical Therapy Assistant
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $39,213 for 10 months full-time
Note: Reappointment to position previously held.

Jacob, Joseph Brian - Instructor, Ford Contract Training
Effective Dates: September 1, 2003, through August 31, 2004
Salary: $54,317 for 12 months full-time
Note: Reappointment to position previously held.

Jefferson, Sandra M. - Instructor, Environmental Health Technology
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $37,731 for 9 months full-time
Note: Reappointment to position previously held.

Kopenits, Michael Stephen - Instructor, Biology
Effective Date: August 18, 2003
Salary: $42,333 for 9 months full-time
Qualifications: DMD from University of Pittsburgh School of Dental Medicine, Pittsburgh, Pennsylvania
B.A. from Kent State University, Kent, Ohio
Experience: 16 years of related work
Note: Replacement for: Carl Shuster

Bio: Graduate of Kent State University with a BA in Zoology and his DMD from the University of Pittsburgh School of Dental Medicine. He has been in dental practice since 1977.
APPOINTMENTS Continued:

Krupnick, Freida Olivia - Instructor, High School Equivalency Program Grant - ACcess
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $46,562 for 11 months full-time
Note: Reappointment to position previously held and changed from 12 month to 11 month appointment.

McCoy, Daniel Neal - Instructor, Truck Driving Academy
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $33,584 for 9 months full-time
Note: Reappointment to position previously held and changed from 11 month to 9 month appointment.

Milleson, Courtney G. - Supplemental Instruction Coordinator, ACcess
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $38,597 for 10 months full-time
Note: Reappointment to position previously held and changed from 11 month to 10 month appointment.

Mills, J. Gay - Assistant Professor, Computer Information Systems
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $42,740 for 9 months full-time
Note: Reappointment to position previously held.

Neeley, Helen - Instructor, Associate Degree Nursing
Effective Date: August 18, 2003
Salary: $37,669 for 9 months full-time
Replacement for: Sheryl Mueller
Note: Reappointment to position previously held and changed to probationary status.

Newburg, Alvin Ray - Instructor, Theatre Arts
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $38,764 for 9 months full-time
Note: Reappointment to position previously held.

Nies, Camille Renee Day - Instructor, Music
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $35,999 for 9 months full-time
Note: Reappointment to position previously held.

Rush, Brenda S. - Instructor, ACcess
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $26,936 for 10 months 60% time
Note: Reappointment to position previously held.
APPOINTMENTS Continued:

Talkington, Sheree Lyn - Instructor, Occupational Therapy Assistant
Effective Date: August 4, 2003
Salary: $48,577 for 11 months full-time
Qualifications: M.S. from Texas Women's University, Denton, Texas
B.S. from University of Texas Medical Branch, Galveston, Texas
Experience: 15 years of related work
Replacement for: Virginia Gass
Bio: Graduate of University of Texas Medical Branch, Galveston, Texas, where she earned a B.D. in Occupational Therapy. Ms. Talkington earned her MA from Texas Women's University, Denton, Texas, in Administration and Management of Occupational Therapy Practice. Her background includes the Children's Rehabilitation, St. Anthony's Hospital, Bivins Rehabilitation, Home Health rehab-long term care, and SCCI at Northwest Texas Hospital.

Vance, Frank W. - Instructor, Mathematics
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $37,015 for 9 months full-time
Qualifications: M.S. from Texas Tech University, Lubbock, Texas
B.S. from Texas Tech University, Lubbock, Texas
Experience: 4 years of related work
Temporary replacement for: Gary Adams
Note: He served as Kathy Wetzel's temporary replacement during 2002-2003.

Williams, Judith E. - Instructor, Reading
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $20,202 for 9 months at 50%
Note: Reappointment to position previously held in reading and will be assigned a 50% twelve month classified grade 14 position as Advising Specialist, ACcess, at a salary of $16,200 for a total salary of $36,402.

Wilson, Bobbie R. - Instructor, Welding
Effective Dates: August 18, 2003, through August 13, 2004
Salary: $36,591 for 9 months full-time
Note: Reappointment to position previously held.

Mrs. Oeschger moved, seconded by Mr. Forrester to approve the appointments. The motion carried. Ms. Cherry abstained.

B. BIDS AND PROPOSALS APPROVED:

Purchase of Apple Computers for Graphic Arts Department

It was recommend to purchase 13 Apple G5 Powerbooks from Apple Computer, Inc., for the amount of $38,597.00.
BIDS AND PROPOSALS APPROVED Continued:

These computers will be used to upgrade our Graphic Arts Department. They are only available to AC directly from Apple Computer, Inc., the sole source, due to the Collegiate Purchase Program Agreement that AC has had with Apple Computer for approximately the last eleven years.

Funds for this procurement are available through the Carl Perkins grant.

Computer Purchases - Fiscal Year 2003-2004

The proposed Amarillo College budget for the 2003-2004 fiscal year contains specific budget requests for an estimated 20 personal computers and 4 laptop computers (anticipated replacements) to be funded from the Unrestricted Education and General budget. The estimated cost of these items is $36,000. In addition, there are 39 personal computers (lab use) and 4 laptop computers to be paid from Carl Perkins restricted funds, estimated to cost $69,000.00.

Information Technology Services has recommended that the College purchase Dell personal computers and laptops this year. These computers are available on state contract through the State of Texas Department of Information Resources (DIR) and through the Texas Local Government Purchasing Cooperative (BuyBoard). Amarillo College's participation in the Texas Local Government Purchasing Cooperative was approved by Board resolution on January 27, 2003.

Pending approval of the budget for fiscal year 2003-04, it is recommended that the Board approve purchasing these Dell computers on state contract established by the DIR and the BuyBoard. Purchase orders will be issued periodically throughout the year.

Dr. Roller moved, seconded by Mr. Forrester, to approve the bids and proposals. The motion carried unanimously.

REVISIONS TO BOARD POLICY MANUAL APPROVED:

A revision to Section DDA of the Board Policy regarding Professorial Rank was approved. The attachment at page 266 highlights the proposed change. The Faculty Handbook will also reflect the change with the addition so reflected in bold in the attachment at pages 267 and 268.

Dr. Roller moved, seconded by Mrs. Oeschger, to approve revision of Section DDA to the Board Policy Manual. The motion carried unanimously.

BUDGET AMENDMENTS APPROVED:

The list of budget amendments approved by the Board is attached at page 269.

Dr. Nossaman moved, seconded by Ms. Cherry, that the budget amendments be approved. The motion carried unanimously.
FINANCIAL REPORT ACCEPTED:

The financial statements as of July 31, 2003, are attached at pages 270 through 278.

Revenue
The total revenues are up primarily due to enrollment, tuition, and local tax increases.

Expenditures
Institutional support is at 88% as compared to 92% this time last year; student services is at 83% as compared to 91%.

Auxiliary Enterprises
Income is down in family housing; 300 houses have been refurbished with about 30 left to upgrade.

Restricted Funds
Grants are up due to more PELL grants given; expenditures are also up due to higher awards.

Cash and Investments
Two lines have been included in this report to include and compare the two previous years.

Alterations & Improvements
Northwest Branch Library - 96% complete; should open in September

Tax Schedule
$10,548,184 collected to-date

Reserve Analysis
$1,614,081 - current fiscal year activity

Dr. Nossaman moved, seconded by Mr. Nelson, that the financial report be accepted. The motion carried unanimously.

EDUCATION REPORT - "How Are We Doing"/AMARILLO COLLEGE STUDENT SURVEY:

Mr. Couser presented a report on the Amarillo College Student Survey which is given every third long semester. The latest survey was conducted in Spring 03 to 1,300 students. A copy of the survey will be filed with the official minutes. Mr. Couser reported that this survey has been in its same form for fifteen years; a committee will be formed to develop a survey that gathers processing and satisfaction information.

PRESIDENT'S REPORT:

Dr. Joyner mentioned two future conferences, 1) THECB - Regent and Trustee Conference on December 11; 2) Texas Association of Community College Trustees and Administrators - Roueche Conference in Austin, October 26-28.

Enrollment update: on the morning of 8/26 the enrollment was at 8,622 which is up 566 students as of this time last year.
PRESIDENT'S REPORT Continued:

Dr. Joyner mentioned an article from the Pantexan regarding a partnership with BWXT Pantex, Amarillo College, and the Texas Workforce Commission to develop a new job skills training program to help prospective workers qualify for nuclear weapons production technician jobs at Pantex.

REGENTS' REPORTS AND COMMENTS:

Mr. Patterson encouraged the regents to look at the Roueche Conference information and let him know if there is any interest in attending this year.

There will be a Panhandle Twenty/20 conference with Steve Murdock speaking at B & I on September 4. Brenda will E-mail any information regarding this conference to the Board. Dr. Joyner will be a facilitator.

At 7:33 p.m., Mr. Patterson announced there would be a closed meeting to discuss the purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code.

At 8:05 p.m. Mr. Patterson called the Amarillo College Board of Regents meeting back into open session.

Dr. Nossaman moved, seconded by Mr. Forrester, to accept the donation from the Bucklin Corporation of property at 3209 S. Washington Street in Amarillo, Texas, with proposed use restrictions, and authorized the president and college attorney to work out the details of the necessary legal instruments. The motion carried unanimously.

ADJOURNMENT:

There being no further business, the meeting was adjourned.