STUDENT SERVICES OFFICE

-Memorandum

To: DR. FRED WILLIAMS
From: J. R. Couser
Date: November 20, 2000
Subject: DIVISION STATUS REPORTS

Attached are the October Status Reports for the Student Services Division.

I will be happy to discuss these with you if you wish.

jp
attachments
1) Current Activities/Projects:
   - Colleague Implementation
   - Community Link Reorganization
   - Sisters Cities Project
   - SACS Self-Study Sub-Committees
   - Division Annual Report
   - STARLINK Video Conference for Support Staff
   - Uniform Recruitment and Retention Strategy
   - Colleague Demonstration / Update for Dr. Williams and Renee Vincent
   - Utilization of Student Enhancement Funds
   - Mentors Assigned to New Classified Employees
   - Moore County Campus Student Survey
   - SSC 2nd Floor Usage

2) Completed Projects:
   - Planning & Evaluation Tracking for Strategic Plan
   - State Employees Charitable Campaign
   - THE Consortium Professional Development Day
   - SACS Self-Study Informational Sessions for Division Staff
   - Emergency Procedures Review

3) Future Projects:
   - Revision of Student Complaint Procedure
   - Groupwise Training for the Student Services Council & Assistants

4) Service Issues:

5) Questions:

6) Personal Notes:
1) Current Activities/Projects:

Art Rodriguez  Quinton Wilson “October Sky” speaker and lunch for students
Hot Shot Tournament
Blood Drive
S-Ball Doubles Pool Tournament

Sara Tijerina  RHA hosting “October Sky” movie 9:00 p.m. 11-14-00
Traditional Thanksgiving Dinner at Residence Hall
RA Conference in Abilene, 11-03-00

Judy Williams  Student Services Retreat, 10-17
SACS
WIA information meeting

2) Completed Projects:

Mary Ellen Garcia  Attended ATC Director’s Luncheon and Classified Employee Salary Information Meetings

Art Rodriguez  SGA overnight Leadership Retreat
8-Ball Pool Tournament
Classified Employee Retreat

Sara Tijerina  Halloween party
RHA sold soft drinks at WSC Halloween Carnival
Catered SGA Leadership lock-in

Judy Williams  Student Traffic Appeals Committee
Advising Committee meeting
Handled 4 discipline matters
Hired new staff member

3) Future Projects:

Judy Williams  Open house in Residence Hall

4) Service Issues:

5) Questions:

6) Personal Notes:  Held special lunch for Judy for Bosses’ Day
Department Name: Advising & Counseling
Status Report for the Month of: October 2000

1) CURRENT ACTIVITIES/PROJECTS:
   • Colleague implementation
   • SACS self-study (Participation in numerous subcommittees)
   • Electronic Advisor Handbook revisions
   • GED classes at Community Link
   • Updating of resumes by all staff members
   • Performance reviews
   • Planning for co-sponsorship of “Day of the Dead” cultural event
   • Second half semester academic class (PSYC 1171)
   • Potential facility modifications for expansion of Accessibility Services
   • Department annual summary 1999-2000
   • Identification of video tapes to provide continuing education for mental health professionals
   • Planning for November Advising Alert
   • ASP scholarship renewals and new applications for Spring semester
   • ASP “Adopt a Student for Christmas” project
   • Advising training for Assistant Director of Moore County Campus

2) COMPLETED PROJECTS:
   • SACS - summary of employee qualifications for student development services requirements
   • WTAMU advising day
   • Texas Tech advising day
   • Amarillo Community Job Fair
   • A&C tour of Child Development lab facilities (first of internal advising meetings this year)
• First half semester academic classes (**PSYC** 1171 and **SPCH** 1171)
• Seminar for mental health professionals, co-sponsored with Center for Continuing Health Care **Education**
• Standardized testing - 3 tests on 2 Saturdays
• Collection and distribution of brochures from academic programs
• Schedule of advising activities for Fall semester
• Plan for advising and testing support to Assistance Center over Christmas holiday
• SACS - creation and delivery of 90 recognition packages (sacks!), chair Janice Joyner
• ACOPA boss’ luncheon (Jemma Thomas, acting President)
• Sciences & Engineering Division program review
• 3,094 contacts in Advising & Counseling
• ACE tour for prospective students
• Career presentations at prison unit
• ASP staff attended **J/CCSPAT** conference in Plano
• Testing Staff attended CLEP conference in San Antonio
• Testing Staff attended TASP conference in Austin
• Tour of West Campus for Highland Park students
• Test anxiety presentation for Accessibility students

3) **FUTURE PROJECTS:**
• SACS - faculty qualifications
• A&C brochure
• New seminar project at Community Link
• Advisor training
• Schedules for in-person and out-of-town registrations
• Community Link Christmas La Posada
4) **SERVICE ISSUES:**
   - Future direction of outreach efforts

5) **QUESTIONS:**
   - None at this time

6) **PERSONAL NOTES:**
   - Stephanie Kordas traveled abroad.
   - Several staff continue to be affected by issues of caring for elderly relatives.
Committee Memberships (New):
✓ Region XVI Educational Advisory Committee (Brad)

Accomplishments:
✓ Met with College Relations re: viewbook
✓ Schedule Blue Blazers hours’ & started training
✓ ACE Scavenger Hunt
✓ Assisted 2,665 students at the Assistance Center Counter.
✓ Residency Checking and filing for Fall 2000
✓ Interviewed and Hired an Assistance Center Specialist and an Assistance Center Clerk
✓ Proposal for Reorganization of Enrollment Management — submitted
✓ Enrollment Management committee established, approved, and met for first meeting.
✓ High School Students database — collected names, addresses and grad dates for seniors from all area high schools (and juniors from some). Created a database out of which lists can be pulled for all mailing needs of college for the next year. Previously, these names would have been ordered and purchased by the college repeatedly (can identify 6 different purchases) but now have only been purchased once. This will also aid EM in being aware of marketing efforts being done by other depts. across the college. (Good job, Shelia!)
✓ EM Annual Report
✓ EM & College Relations held joint planning session — including others from student services areas to discuss information needs of students and prospects. Worked on application packet and identified needed info for the new EM recruitment center
✓ Follow-up mail out for Dumas ISD Seniors from College Day event (included AC d and personalized letter)
✓ “Gifts” presentation at Professional Development Consortium on topic of “One-Stop Service Center.”
✓ Compiled data about AC’s transfer-out students’ success [information not available from WTAMU or TTU]. Checked to see if information was still required to be made available after WT indicated they did not wish to produce such data. It is unclear — want guidance about whether to push these two schools for info?

Projects in Process:
✓ Blue Blazers Blood Drive
✓ Region XVI Parent Advisory Council Meeting
✓ Ongoing Blue Blazer Training
✓ ACAC Training Manual
✓ Colleague Procedures Manual
✓ Staff Colleague Training
✓ SACS Committee Work (T Bowman)
✓ Training new employee
✓ Revision of Residency requirements & Residency form
✓ Student Services web pages
✓ Recruitment plan
✓ Survey of ‘00 Sneak Peek participants (at Dr. Williams’ request)
✓ Survey of non-returners (those who were AC students last Fall/Sp but are not here now)
✓ Postcard to recent/current students highlighting Spring registration/advising availability
✓ 4-fold brochure advertising Midwinter offerings mailed to all current/recent attendees plus “791 xx” students from TTU, UT, UNT, and TA&M.
✓ Tracking Spring registration (headcounts)
✓ Sneak Peek, ’01 planning
✓ ID Equipment acquisition. Possible vendor identified & demonstration set for Nov. 17
✓ ASAP ’99-’00 Report finalized (this yrs report is expanded to track the last 7 years’ data and identify trends – this is new)
✓ Special recruitment project with OTA dept (identification of current students who are undecided and might be interested in the OTA program, mailing a letter outlining the reasons to begin this program in the Spring) Request initiated by Ginny Gass could be a strategy of other programs in the future, if it produces results.

Future Projects:

✓ Boy’s Ranch Career Day
✓ Step Up to Success
✓ College Ready Seminar
✓ Slaton High School Career Day
✓ Dimmitt High School Tour at ATC & Washington
✓ Shallowater Career Day
✓ Vernon High School College Day
✓ Develop minimum criteria for each performance standard for ACAC staff
✓ Development of Recruitment/Enrollment reporting strategies
✓ ‘Adopt an ACE student” project planned for June-August, ’01. All ACE-eligible ‘01 h.s. grads to be adopted by an AC Staff or Student to see that their application/financial aid materials is completed by Fall registration.
**Service Issues:**

**Personal Notes:**

<table>
<thead>
<tr>
<th>Month</th>
<th>Number of presentations</th>
<th>Schools/Area Served this Month</th>
<th>Opportunities missed</th>
</tr>
</thead>
<tbody>
<tr>
<td>October</td>
<td>College day booths</td>
<td>Boise City, Ok</td>
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<tr>
<td></td>
<td>Booth at Empower Yourself</td>
<td>Guymon, Ok</td>
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<tr>
<td></td>
<td>Senior Tour of West &amp; Washington</td>
<td>Various minority students from across service area</td>
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<tr>
<td></td>
<td>Classroom Presentation</td>
<td>White Deer High School</td>
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<tr>
<td></td>
<td></td>
<td>Palo Duro High School</td>
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</tr>
</tbody>
</table>
AMARILLO COLLEGE
STUDENT SERVICES DIVISION

Police Department
Status Reports for October 2000

1.) Current Activities/Projects:
We are still waiting on FCC approval for the radio move. Once this occurs, we can begin the equipment relocation and new equipment installation.

2.) Completed Projects:
   A. Sara Wauer was hired October 10, 2000 as a Student Helper to assist during the evenings.
   
   
   C. Officer Langley participated in the Panhandle Tech Prep/STC Partnership Job Shadowing Day. The student was from Caprock High School shadowed Officer Langley on October 19, 2000.
   
   D. Two police officers were assigned to assets with the Halloween Party on October 28, 2000.
   
   E. Officer Robertson attended a Special Investigative Topics class on October 28, 2000 at the West Campus.
   
   F. Sgt. Brown attended the two Parking Citation Appeals meetings. One for the student appeals and one meeting for the Non-students appeals.
   
   G. Sgt. Brown received his Five Year Pin at the October Pinning ceremony.

3.) Future Projects:
Continue training for all Police Officers.

4.) Service Issues:
None at this time.
October 2000

Telephone Calls: 2093
Walk Ins/Flag Downs: 540

Incident Reports 69
Supplements 16

AC Citations 302
City Citations 66
County Citations 27

TYPES OF CALLS:
Auto Jump Starts 39
Auto Unlocks 51
Building Locks 74
Building Unlocks 146
Escorts 16
Bank Runs 46
Deliveries 69
Lost/Found Properties 22
Medical Assistance 16
Miscellaneous 301
Citation Information 144
Finger Prints 03

Total 4040
<table>
<thead>
<tr>
<th>CAMPUS</th>
<th>BLDG</th>
<th>DATE/TIME</th>
<th>LOCATION OF DOOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>WSC</td>
<td>BusBldg</td>
<td>10-7-00/ 2050</td>
<td>South stairwell door unlocked</td>
</tr>
<tr>
<td></td>
<td>ConHall</td>
<td>10-7-00/ 2110</td>
<td>South hallway SW exit doors barred down</td>
</tr>
<tr>
<td></td>
<td>Eng Bldg</td>
<td>IO-7-00/ 2000</td>
<td>West exit doors barred down</td>
</tr>
<tr>
<td></td>
<td>Exp Theater</td>
<td>10-16-2000/ 1846</td>
<td>South door unlocked</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10-16-2000/ 1846</td>
<td>East entrance unlocked</td>
</tr>
<tr>
<td></td>
<td>Music Bldg</td>
<td>10-7-2000/ 2220</td>
<td>1st &amp; 2nd floor North doors unlocked</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10-09-2000/ 2010</td>
<td>1st floor north end 1 door ajar</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10-14-2000/ 0510</td>
<td>1st floor south entrance doors barred down</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10-21-2000/ 2001</td>
<td>1st floor north end barred down</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10-22-2000/ 2022</td>
<td>North entrance 1 door unlocked</td>
</tr>
<tr>
<td></td>
<td>Ordway Hall</td>
<td>10-16-2000/ 1810</td>
<td>East entrance doors unlocked</td>
</tr>
<tr>
<td></td>
<td>Parcells Hall</td>
<td>10-22-2000/ 0324</td>
<td>2nd floor Lobby 1 door ajar</td>
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<tr>
<td></td>
<td>Warren Hall</td>
<td>10-22-2000/ 0145</td>
<td>South entrance East door unlocked</td>
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<tr>
<td></td>
<td>College Relations</td>
<td>10-09-2000/ 1855</td>
<td>East sliding door unlatched</td>
</tr>
<tr>
<td>West Campus</td>
<td>A Bldg</td>
<td>10-14-2000/ 2100</td>
<td>All 4 East side doors unlocked</td>
</tr>
<tr>
<td></td>
<td>Allied Health</td>
<td>10-14-2000/ 2100</td>
<td>East entrance doors unlocked</td>
</tr>
</tbody>
</table>
## AMARILLO COLLEGE POLICE DEPARTMENT
### EXTERNAL DOOR REPORT

<table>
<thead>
<tr>
<th>West Campus</th>
<th>Allied Health</th>
<th>Date/Time</th>
<th>Notes</th>
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<tbody>
<tr>
<td>&quot;</td>
<td>B Bldg</td>
<td>10-07-2000/1740</td>
<td>Both sets East exit doors unlocked</td>
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<tr>
<td></td>
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<td>No classes scheduled</td>
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<tr>
<td>&quot;</td>
<td>C Bldg</td>
<td>10-12-2000/0100</td>
<td>South side double doors open</td>
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<td>&quot;</td>
<td></td>
<td>10-14-2000/2105</td>
<td>South entrance doors unlocked</td>
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<td></td>
<td>East entrance unlocked</td>
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<tr>
<td>&quot;</td>
<td>D Bldg</td>
<td>10-14-2000/2200</td>
<td>East entrance doors unlocked</td>
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<td>&quot;</td>
<td></td>
<td></td>
<td>South entrance doors unlocked</td>
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<td>&quot;</td>
<td></td>
<td>10-16-2000/1920</td>
<td>East entrance unlocked</td>
</tr>
<tr>
<td>CAMPUS</td>
<td>BLDG</td>
<td>DATE/TIME</td>
<td>LOCATION OF DOOR</td>
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<tr>
<td>WestCamp</td>
<td>LHall</td>
<td>10-14/0422</td>
<td>1 West door barred down</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10-14/2100</td>
<td>NW entrance unlocked</td>
</tr>
<tr>
<td>PolkStreet</td>
<td>Nixson</td>
<td>10-14/1800</td>
<td>South entrance unlocked</td>
</tr>
<tr>
<td>ATC</td>
<td>1300</td>
<td>10-21/1650</td>
<td>SE exit door ajar</td>
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<tr>
<td></td>
<td>1400</td>
<td>10-05/0500</td>
<td>NW door unlocked</td>
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<td></td>
<td>10-11/0001</td>
<td>SE entry door barred down (elevator)</td>
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<tr>
<td></td>
<td>2501</td>
<td>10-06/0250</td>
<td>dock door unlocked</td>
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<td>10-11/0443</td>
<td>SW entry unlocked</td>
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<td>10-11/2224</td>
<td>SW corner unlocked</td>
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<td></td>
<td>10-13/0550</td>
<td>1 SW door unlocked</td>
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<td></td>
<td>10-21/2125</td>
<td>NW exit door unlocked</td>
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<td></td>
<td>3400</td>
<td>10-05/0050</td>
<td>SW door ajar</td>
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<td>10-11/0210</td>
<td>center overhead door unlocked</td>
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<td></td>
<td>10-17/2256</td>
<td>West doors unlocked</td>
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<td></td>
<td>East door unlocked &amp; propped open</td>
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<tr>
<td></td>
<td>3401</td>
<td>10-06/2115</td>
<td>NW &amp; SW doors unlocked &amp; open</td>
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<td></td>
<td>10-21/2110</td>
<td>SW exit door unlocked</td>
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<td></td>
<td>3402</td>
<td>10-06/2105</td>
<td>room #212 propped open</td>
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<td>SW shop door unlocked &amp; open</td>
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<td>NW shop door unlocked &amp; open</td>
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<td>NE &amp; SE doors unlocked &amp; open</td>
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<td></td>
<td></td>
<td>10-13/0240</td>
<td>NE breezeway 1 door propped open SE breezeway 1 door unlocked</td>
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<td></td>
<td>10-13/2125</td>
<td>SW doors unlocked</td>
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<td></td>
<td>NE door propped open</td>
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</tbody>
</table>
## AMARILLO COLLEGE POLICE DEPARTMENT
### EXTERNAL DOOR REPORT

<table>
<thead>
<tr>
<th>CAMPUS</th>
<th>BLDG</th>
<th>DATE/TIME</th>
<th>LOCATION OF DOOR</th>
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</thead>
<tbody>
<tr>
<td>ATC</td>
<td>3402</td>
<td>10-18/2245</td>
<td>West entrance unlocked</td>
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<td></td>
<td></td>
<td></td>
<td>East entrance unlocked</td>
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<tr>
<td></td>
<td>3403</td>
<td>10-06/2100</td>
<td>South door open</td>
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<tr>
<td></td>
<td>4204</td>
<td>10-06/2345</td>
<td>West door unlocked</td>
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<tr>
<td></td>
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<td></td>
<td>SW doors unlocked</td>
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<tr>
<td></td>
<td></td>
<td>10-11/1915</td>
<td>West door unlocked</td>
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<td></td>
<td></td>
<td></td>
<td>NE door unlocked</td>
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<td></td>
<td></td>
<td>10-11/1936</td>
<td>SE doors unlocked</td>
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<td></td>
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<td>SW door unlocked</td>
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<td></td>
<td></td>
<td>10-13/2100</td>
<td>SW door unlocked</td>
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<td></td>
<td></td>
<td></td>
<td>East entrance unlocked</td>
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<tr>
<td></td>
<td></td>
<td>10-14/1431</td>
<td>East door propped open</td>
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<td>NE door propped open</td>
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<tr>
<td></td>
<td></td>
<td>10-17/2223</td>
<td>NE entrance unlocked</td>
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<td></td>
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<td></td>
<td>West entrance unlocked</td>
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<td>SW entrance unlocked</td>
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<td></td>
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<td></td>
<td>SE entrance unlocked</td>
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<tr>
<td></td>
<td></td>
<td>10-18/2214</td>
<td>NW entrance door unlocked</td>
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<td>West entrance unlocked</td>
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<tr>
<td></td>
<td>4302</td>
<td>10-11/0326</td>
<td>NW entry unlocked</td>
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<td>10-23/2320</td>
<td>Front door unlocked</td>
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<td></td>
<td>7407</td>
<td>10-21/1800</td>
<td>NE exit door ajar</td>
</tr>
<tr>
<td></td>
<td>8211</td>
<td>10-06/0200</td>
<td>West door unlocked</td>
</tr>
<tr>
<td></td>
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<td>10-06/1810</td>
<td>West door unlocked</td>
</tr>
<tr>
<td>CAMPUS</td>
<td>BLDG</td>
<td>DATE/TIME</td>
<td>LOCATION OF DOOR</td>
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</tr>
<tr>
<td>wsc</td>
<td>BusBldg</td>
<td>10-29-00/2140</td>
<td>SE stairwell door ajar</td>
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<td>CHT</td>
<td>10-28-00/1900</td>
<td>2nd floor East door unlocked</td>
</tr>
<tr>
<td></td>
<td>MusBldg</td>
<td>10-28-00/1710</td>
<td>1st &amp; 2nd floor North doors unlocked, barred down, propped open; South doors barred down</td>
</tr>
<tr>
<td></td>
<td>Warren</td>
<td>10-29-01/2210</td>
<td>SW exit door unlocked</td>
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<tr>
<td></td>
<td>College Relation</td>
<td>10-25-01/0205</td>
<td>SE door unlocked; screen door latched</td>
</tr>
<tr>
<td>ACT</td>
<td>2501</td>
<td>10-28-00/0315</td>
<td>East door to Library propped open</td>
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<tr>
<td></td>
<td></td>
<td>10-28-01/1932</td>
<td>NW corner door propped open</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10-31-00/2040</td>
<td>SW door unlocked</td>
</tr>
<tr>
<td></td>
<td>3400</td>
<td>10-29-00/0620</td>
<td>North walk in door from dock unlocked</td>
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<tr>
<td></td>
<td>3401</td>
<td>10-25-00/2255</td>
<td>SW exit door unlocked</td>
</tr>
<tr>
<td></td>
<td>3402</td>
<td>10-25-00/2245</td>
<td>SE maintenance door ajar; SW exit door unlocked; NE exit door propped open</td>
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<tr>
<td></td>
<td>3403</td>
<td>10-28-00/0615</td>
<td>NE breezeway door unlocked</td>
</tr>
<tr>
<td></td>
<td>4204</td>
<td>10-24-00/2150</td>
<td>NE exit door unlocked</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10-31-00/2058</td>
<td>NE &amp; NW doors unlocked</td>
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<tr>
<td>CAMPUS</td>
<td>BLDG</td>
<td>DATE/TIME</td>
<td>LOCATION OF DOORS</td>
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</tr>
<tr>
<td>ACT</td>
<td>8211</td>
<td>10-06-00/0200</td>
<td>West door unlocked</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10-06-00/1810</td>
<td>West door unlocked</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10-24-00/2255</td>
<td>South welding shop west exit unlocked</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10-25-00/2220</td>
<td>North shop SW door unlocked &amp; open, latch is broken</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total External Doors unlocked - 125</td>
</tr>
</tbody>
</table>
I. Current Activities/Projects:

A. Colleague implementation  
B. Document scanning and indexing Spring 2000 enrollment documents  
C. Microfilm indexing 1995-96 reports; filming state reports  
D. Continuing Education registration  
E. Processing Continuing Education transcripts  
F. Processing Continuing Education final grade sheets for 4th quarter  
G. Continuing to accept Fall 2000 graduation applications  
H. Summer 2001 class schedule in progress  
I. Spring 2001 courses being loaded in Colleague Test account for concurrent test run  
J. CBM008 for Fall 2000

II. Completed Projects:

A. There were 124 transcripts mailed and 65 transcripts sent electronically  
B. There were 93 college transcripts, 74 high school transcripts, and 25 GED transcripts received and logged into the system  
C. SPOT filled the following:  
   1. 1,034 prospective students were contacted  
   2. 2,635 requests for information pieces were processed  
D. The Registrar's Office verified reportability for 4,898 students enrolled through continuing education  
E. Spring 2001 class schedule has been received from the printer and distributed to all campuses  
F. Texas Workforce Commission report for renewal of approval to train veterans was submitted and approved with no errors  
G. Promoted Rick Troublefield to position of Administrative Clerk/VA Assistant position  
H. Fall 2000 Clearing House report submitted, certified and processed

III. Future Projects:

A. Mid-Winter 2000 and Spring 2001 advance registration  
B. Hire new employee to fill vacant Staff Assistant/Data Entry position  
C. Load Summer 2001 courses to Colleague Live account
IV. Service Issues:

V. Questions:

vi: Personal Notes:

A. Kelly Murphy has finished the course work for her Bachelor's of Science degree and will graduate in January 2001 from Wayland Baptist University.

B. Janice Newburg was selected to be a substitute member of the Classified Employees Merit Salary Committee.

C. Diane Brice and Wynne Ann Mayhew received their 10-year service pins.
1.) **Current Activities/Projects:**

AISD Mentoring Project - training and placement
Web Page
New Student Activities Brochure
TJCSGA Convention planning
Ski Trip final arrangements
Moore County student representation, participation
ATC Campus Council participation - October Sky/Quentin Wilson program
Student Life Enhancement Concert
Canned Food Drive
PTK Water Forum
All Together Separate Concert.
Spring Calendar/activities
Distinguished Lecture - Homer Hickam
Regional/State TJCSGA meetings
Moore County Student Activities
Blood Drive
Help with Intramurals
Christmas Activities at Washington and West Campuses
Self Study info

2.) **Completed Projects:**

New Student Orientation, 2 sessions, 98 Students
SGA officers attended SACS training
Rhonda attended Classified Employee Retreat, Financial Aid Appeals, Ptk Induction, Carnival
3 individual orientation sessions
1 individual tour
AC Extremes activities - wind surfing, hiking/camp-out, trip to Albuquerque (Balloon Festival)
Student Leadership Retreat Lock-In
Scott Christensen Coffee House
NACA trip to Houston with 5 students
Night student snack event
Met with Moore County Campus Council (first meeting!)
Poinsettia fund raiser
Adopt a Highway Pickup
Halloween Carnival

3.) **Future Projects:**

Preparing for Sneak Peak/Badgerama
Thanksgiving community service project
Spring Activities
"The Big Concert"