MASTER INDEX OF SURVEY QUESTIONS
(Includes: topics and individual survey instruments with question numbers)

All answers (unless otherwise indicated) are: a. strongly agree b. agree c. uncertain d. disagree e. strongly disagree

**Institutional Research**
The information provided in the Amarillo College Databook is understandable.
Individual Survey Instruments (question number): Administrator (6), Board of Regents (4), Classified (7), Full-time Faculty (8)

The information provided in the Amarillo College Databook is useful.
Individual Survey Instruments (question number): Administrator (7), Board of Regents (5), Classified (8), Full-time Faculty (9)

The Office of Institutional Research is prompt in responding to my individual requests for additional data.
Individual Survey Instruments (question number): Administrator (8), Board of Regents (6), Classified (9), Full-time Faculty (1)

The information provided in the Amarillo College Databook is easy to use.
Individual Survey Instruments (question number): Administrator (9), Board of Regents (7), Classified (10), Full-time Faculty (11)

**Institutional Effectiveness**
Amarillo College meets the needs of the community.
Individual Survey Instruments (question number): Administrator (10), ACEx (9), Board of Regents (8), Classified (11), Community (10), Full-time Faculty (12), Part-time Faculty (8), Students (12)

I understand the Amarillo College mission and goals.
Individual Survey Instruments (question number): Administrator (11), Board of Regents (9), Classified (12), Full-time Faculty (13), Part-time Faculty (9)

I am committed to the Amarillo College mission and goals.
I understand my role in planning to make improvements in my area.
Individual Survey Instruments (question number): Administrator (13), Classified (14), Full-time Faculty (15)

I understand my role in assessing quality to make improvements in my area.
Individual Survey Instruments (question number): Administrator (14), Classified (15), Full-time Faculty (16)

I understand my role in using results to make improvements in my area.
Individual Survey Instruments (question number): Administrator (15), Classified (16), Full-time Faculty (17)

Information provided in the Strategic Plan is understandable.
Individual Survey Instruments (question number): Administrator (16), Board of Regents (11), Classified (17), Full-time Faculty (18)

I am aware of improvements in my area as a result of institutional effectiveness.
Individual Survey Instruments (question number): Administrator (17), Classified (18), Full-time Faculty (19)

Information provided in the Strategic Plan is useful.
Individual Survey Instruments (question number): Administrator (18), Board of Regents (12), Classified (19), Full-time Faculty (20)

I have participated in the development of Planning & Evaluation Tracking (PET) forms for my area.
Individual Survey Instruments (question number): Administrator (20), Classified (20), Full-time Faculty (21)

The area’s PET forms impact my area’s budget.
Individual Survey Instruments (question number): Budget supervisors only. Administrator (2), Classified (21), Full-time Faculty (22)

The Strategic Plan impacts my area’s budget.
Individual Survey Instruments (question number): Budget supervisors only. Administrator (22), Classified (22), Full-time Faculty (23)

Amarillo College’s methods for evaluating my job performance are appropriate.
Individual Survey Instruments (question number): Administrator (23), Classified (23), Full-time Faculty (24), Part-time Faculty (11)

Information provided in the Strategic Plan leads to program improvement.
Individual Survey Instruments (question number): Administrator (19), Classified (24), Full-time Faculty (25)
Amarillo College is committed to equal treatment and opportunities for all people. 
Individual Survey Instruments (question number): ACEx (10), Administrator (24), Board of Regents (13), Classified (25), Community (12), Full-time Faculty (26), Part-time Faculty (12), Students (13)

When I contact Amarillo College for college information, I am able to get the information I need. 
Individual Survey Instruments (question number): Community (11), Students (14)

**Resources/Facilities**
The financial resources of Amarillo College are adequate to meet the institution’s mission and goals. 
Individual Survey Instruments (question number): Administrator (25), Board of Regents (14), Classified (26), Full-time Faculty (27)

The physical facilities of Amarillo College are adequate for me to perform my job effectively. 
Individual Survey Instruments (question number): Administrator (26), Classified (27), Full-time Faculty (28), Part-time Faculty (13)

Classrooms are conducive to effective teaching in my area. 
Individual Survey Instruments (question number): Full-time Faculty (29), Part-time Faculty (14)

The equipment at Amarillo College is adequate for me to perform my job effectively. 
Individual Survey Instruments (question number): Administrator (27), Classified (28), Full-time Faculty (30), Part-time Faculty (16)

Laboratories are conducive to effective teaching in my area. 
Individual Survey Instruments (question number): Full-time Faculty (31), Part-time Faculty (17)

My office space/work area is adequate for me to perform my job effectively. 
Individual Survey Instruments (question number): Administrator (28), Classified (29), Full-time Faculty (32), Part-time Faculty (18)

I have access to the equipment and supplies necessary to perform my job. 
Individual Survey Instruments (question number): Part-time Faculty (15)

**Administrative Processes**
Amarillo College’s administration supports me in the performance of my job duties. 
Individual Survey Instruments (question number): Administrator (29), Classified (30), Full-time Faculty (33), Part-time Faculty (19)

I understand the duties of the President.
Individual Survey Instruments (question number): Administrator (30), Board of Regents (15), Classified (31), Full-time Faculty (34)

I know how to access Amarillo College’s organizational chart.
Individual Survey Instruments (question number): Administrator (31), Classified (32), Full-time Faculty (35), Part-time Faculty (20)

I understand the duties of each member of the Executive Committee.
Individual Survey Instruments (question number): Administrator (32), Board of Regents (16), Classified (33), Full-time Faculty (36)

Community Involvement
Amarillo College is a center for cultural enrichment.
Individual Survey Instruments (question number): ACEx (11), Administrator (33), Board of Regents (17), Classified (34), Community (13), Full-time Faculty (37), Part-Time Faculty (21), Students (15)

I have attended a cultural event (i.e. theater performance, concert, lecture, etc.) at Amarillo College.
Individual Survey Instruments (question number): ACEx (12)

I or a member of my immediate family has attended a cultural event (i.e. theater performance, concert, lecture, etc.) at Amarillo College.
Individual Survey Instruments (question number): Community (14)

Amarillo College is a center for community enrichment.
Individual Survey Instruments (question number): ACEx (13), Administrator (34), Board of Regents (18), Classified (35), Community (15), Full-time Faculty (38), Part-Time Faculty (22), Students (16)

I have attended a civic or business event at Amarillo College.
Individual Survey Instruments (question number): ACEx (14)

I or a member of my immediate family has attended a civic or business event at Amarillo College.
Individual Survey Instruments (question number): Community (16)

I have taken a class to acquire job skills or improve my job skills through Amarillo College’s Workforce Development Division.
Individual Survey Instruments (question number): ACEx (15)

I or a member of my immediate family has taken a class to acquire job skills or improve my job skills through Amarillo College’s Workforce Development Division.
Individual Survey Instruments (question number): Community (17)
I feel that Amarillo College is an asset to our community.
Individual Survey Instruments (question number): ACEx (16)

My family or I feel that Amarillo College is an asset to our community.
Individual Survey Instruments (question number): Community (18)

**Instruction**
Amarillo College is concerned with quality education.
Individual Survey Instruments (question number): ACEx (17), Administrator (35), Board of Regents (19), Classified (36), Community (19), Full-time Faculty (40), Part-Time Faculty (24), Students (17)

Amarillo College provides adequate courses and programs for **personal** development.
Individual Survey Instruments (question number): ACEx (19), Administrator (36), Board of Regents (20), Classified (37), Community (20), Full-time Faculty (39), Part-Time Faculty (23), Students (18)

Amarillo College provides adequate courses and programs for **professional** development.
Individual Survey Instruments (question number): ACEx (19), Board of Regents (21), Community (21)

Each semester, students evaluate the courses I teach.
  A. Yes *(Please answer questions #26-28 and the following.)*
  B. No *(Please skip to question #29; answer it and the following.)*
Individual Survey Instruments (question number): Part-time Faculty (25)

I was provided an opportunity to evaluate the instruction in my classes.
Individual Survey Instruments (question number): Students (19)

I have adequate access to all my instructors.
Individual Survey Instruments (question number): Students (20)

I adapt my teaching methods to meet the changing needs of my students.
Individual Survey Instruments (question number): Full-time Faculty (41), Part-time Faculty (26)

When I change teaching methods/content, I review student performance to determine whether the change is beneficial.
Individual Survey Instruments (question number): Full-time Faculty (42), Part-time Faculty (27)
I base changes in my teaching methods on previous evaluations.
Individual Survey Instruments (question number): Full-time Faculty (43), Part-time Faculty (28)

There is equitable distribution of the faculty teaching loads.
Individual Survey Instruments (question number): Full-time Faculty (44)

There is equitable distribution of assignments other than teaching (i.e. advising, recruiting, committee membership, etc.).
Individual Survey Instruments (question number): Full-time Faculty (45)

**Publications**
Information in Amarillo College official publications is helpful.
Individual Survey Instruments (question number): ACEx (20), Community (22), Students (21)

Information on the Amarillo College website is helpful.
Individual Survey Instruments (question number): Community (23)

**Advising**
Each academic advisor is assigned a reasonable number of students to advise.
Individual Survey Instruments (question number): Full-time Faculty (46)

As a new student, the orientation program to Amarillo College was made available to me.
Individual Survey Instruments (question number): Students (22)

As a new student, the orientation program was helpful.
Individual Survey Instruments (question number): Students (23)

I transferred to Amarillo College.
   A. Yes *(Please answer questions # __ - # __ and the following.)*
   B. No *(Please skip to question # __; answer it and the following.)*
Individual Survey Instruments (question number): Students (24)

The procedures for transferring to Amarillo College were understandable.
Individual Survey Instruments (question number): Students (25)

The procedures for transferring to Amarillo College were convenient.
Individual Survey Instruments (question number): Students (26)
The procedures for transferring credit were equitable.
Individual Survey Instruments (question number): Students (27)

The procedures for transferring credit to Amarillo College were understandable.
Individual Survey Instruments (question number): Students (28)

The procedures for transferring credit to Amarillo College were convenient.
Individual Survey Instruments (question number): Students (29)

My transcripts from previous institutions were reviewed prior to the end of my first semester.
Individual Survey Instruments (question number): Students (30)

**Library**
The materials housed in the Amarillo College libraries are readily available.
Individual Survey Instruments (question number): Full-time Faculty (47), Part-time Faculty (29), Students (31)

The equipment in the Amarillo College libraries (i.e. copiers, computers, terminals, microreaders, etc.) meets my needs.
Individual Survey Instruments (question number): Full-time Faculty (48), Part-time Faculty (30), Students (32)

I have convenient access to Amarillo College library services.
Individual Survey Instruments (question number): Full-time Faculty (49), Part-time Faculty (31), Students (33)

The physical space of Amarillo College libraries is adequate to achieve the libraries’ services.
Individual Survey Instruments (question number): Full-time Faculty (50), Part-time Faculty (32), Students (34)

The staff of Amarillo College libraries is knowledgeable.
Individual Survey Instruments (question number): Full-time Faculty (51), Part-time Faculty (33), Students (35)

The staff of Amarillo College libraries is helpful.
Individual Survey Instruments (question number): Full-time Faculty (52), Part-time Faculty (34), Students (36)

When I have a reference or research question, I have convenient access to library staff.
Individual Survey Instruments (question number): Full-time Faculty (53), Part-time Faculty (35), Students (37)

Amarillo College libraries are open when I need to use them.
Individual Survey Instruments (question number): Full-time Faculty (54), Part-time Faculty (36), Students (38)
The Amarillo College libraries meet my learning needs.
Individual Survey Instruments (question number): Full-time Faculty (55), Part-time Faculty (37), Students (39)

The equipment I use in the library is in good working condition.
Individual Survey Instruments (question number): Full-time Faculty (56), Part-time Faculty (38), Students (40)

I encourage my students to use the library.
Individual Survey Instruments (question number): Full-time Faculty (57), Part-time Faculty (39)

I have attended a library Internet orientation.
   A. Yes (Please answer question #__ and the following.)
   B. No (Please skip to question #__; answer it and the following.)
Individual Survey Instruments (question number): Students (41)

I found the information from the library orientation to be helpful in my course(s).
Individual Survey Instruments (question number): Students (42)

My instructors encourage me to use library resources.
Individual Survey Instruments (question number): Students (43)

**Instructional Resources**
I encourage my students to use computer resources.
Individual Survey Instruments (question number): Full-time Faculty (58), Part-time Faculty (40)

Computer hardware meets my educational needs.
Individual Survey Instruments (question number): Students (44)

Computer software meets my educational needs.
Individual Survey Instruments (question number): Students (45)

When using on-campus computers, I can obtain computer help when needed.
Individual Survey Instruments (question number): Students (46)

**Budget Process**
My requests are given equitable consideration during the budget preparation process.
The process for Amarillo College’s purchases from vendors is clear to me.

Individual Survey Instruments (question number): Administrator (38), Classified (39), Full-time Faculty (60)

**Business Considerations**

The business operation at Amarillo College meets my needs.

Individual Survey Instruments (question number): Administrator (39), Classified (40), Full-time Faculty (61)

Information about employment opportunities at Amarillo College is available to me.

Individual Survey Instruments (question number): Administrator (41), Classified (41), Full-time Faculty (62), Part-time Faculty (41), Students (47)

I know how to access the Amarillo College Board Policy Manual.

Individual Survey Instruments (question number): Administrator (40), Classified (42), Full-time Faculty (63)

I am satisfied with the level of service provided by the Personnel Office.

Individual Survey Instruments (question number): Classified (43)

Information about salary/benefits is available to me.

Individual Survey Instruments (question number): Administrator (42), Classified (44), Full-time Faculty (64), Part-time Faculty (42)

**Alternative Funding**

I am aware that Amarillo College applies for and receives grants and other alternative resources.

Individual Survey Instruments (question number): Administrator (43), Board of Regents (22), Classified (45), Full-time Faculty (65)

I know where to seek assistance when applying for grants.

Individual Survey Instruments (question number): Administrator (44), Classified (46), Full-time Faculty (66)

I have pursued a grant.

A. Yes *(Please answer question #__ and the following.)*
B. No *(Please skip to question #__; answer it and the following.)*

Individual Survey Instruments (question number): Administrator (45), Classified (41), Full-time Faculty (67)

I have received the help I needed to research sources and/or develop proposals.
Individual Survey Instruments (question number): Administrator (46), Classified (48), Full-time Faculty (68)

Faculty/staff participation in grant activities is important to Amarillo College.
Individual Survey Instruments (question number): Administrator (47), Board of Regents (23), Classified (49), Full-time Faculty (69)

**Professional Development**
Amarillo College provides me with opportunities to continue my professional development.
Individual Survey Instruments (question number): Administrator (48), Classified (50), Full-time Faculty (70), Part-time Faculty (43)

**Student Services**
Amarillo College provides information about health services and how to access them.
Individual Survey Instruments (question number): Students (48)

Amarillo College provides information on available financial aid programs.
Individual Survey Instruments (question number): Students (49)

The financial aid staff helps me understand my financial aid options.
Individual Survey Instruments (question number): Students (50)

Amarillo College awards scholarships on a fair and equitable basis.
Individual Survey Instruments (question number): Students (51)

Refund policies and procedures for students who withdraw from classes are clearly and understandably stated in appropriate publications.
Individual Survey Instruments (question number): Students (52)

**Board of Regents**
I have been subjected to undue pressure from special interest groups.
Individual Survey Instruments (question number): Board of Regents (24)

The board protects the administration from undue pressure from special interest groups.
Individual Survey Instruments (question number): Board of Regents (25)

There is a clear distinction between the policy-making function of the governing board and the responsibility of the administration and faculty to administer and implement policy.
Individual Survey Instruments (question number): Board of Regents (26)
**ACEx**
The instruction I received at Amarillo College prepared me for transfer or career.
Individual Survey Instruments (question number): ACEx (21)

Amarillo College encourages ACEx to participate in ACEx (ACEx association) activities.
Individual Survey Instruments (question number): ACEx (22)

Amarillo College ACEx are encouraged to participate in the growth and development of Amarillo College.
Individual Survey Instruments (question number): ACEx (23)

Amarillo College does an adequate job in collecting follow-up data (current address, e-mail address and phone number) on graduates.
Individual Survey Instruments (question number): ACEx (24)

Amarillo College does an adequate job in maintaining follow-up data (current address, e-mail address and phone number) on graduates.
Individual Survey Instruments (question number): ACEx (25)

The following two questions are open-ended.

**Comparison to Other Institutions**
What other college(s) or universities come to mind when you compare Amarillo College to other schools?
Individual Survey Instruments (question number): ACEx (26), Community (24)

**Recommendations for New Courses or Programs**
What courses or programs would you like to see Amarillo College offer that are not currently offered?
Target Audiences: Community (25)

**Distance Education**

1.) I have been involved in developing the syllabi of my distance learning courses. Distance Education Faculty (1)

2.) The technology of my distance learning courses fits the content of my courses. Distance Education Faculty (2)

3.) I have been involved in preparing the examinations for my distance learning courses. Distance Education Faculty (3)

4.) My distance learning course(s) have been evaluated with evaluations designed for distance learning. Distance Education Faculty (4)
5.) I have revised my distance learning course(s) based upon student evaluations of the course(s). Distance Education Faculty (5)

6.) I have been provided instructional design assistance for my distance-learning course. Distance Education Faculty (6)

7.) I have taught the same course in both a traditional classroom and via a distance education format. (A-Yes; B-No) Distance Education Faculty (7)

8.) I feel I have received adequate training in the use of the technology required for my distance education course. Distance Education Faculty (8)

9.) The preparation time for a distance education class is the same as a traditional class. Distance Education Faculty (9)

10.) The College has provided with the hardware necessary to deliver a distance education class. Distance Education Faculty (10)

11.) I have been provided with the hardware necessary to deliver a distance education class. Distance Education Faculty (11)

12.) The technological support provided by the college is reliable. Distance Education Faculty (12)

13.) My distance learning course(s)’ technology aids me in learning the course(s)’ material. Distance Education Students (1)

14.) The technology used in my distance-learning course was reliable. Distance Education Students (2)

15.) The computers and computer services I need for my distance learning course(s) are made available to me. Distance Education Students (3)

16.) I have access to computers or computer services I need for my distance learning courses. Distance Education Students (4)

17.) I believe the quality of my distance learning course(s) is at least equal to the quality of traditional classroom courses. OR I believe what I learned through my distance education course is at least equal to what I would have learned if I had taken it as a traditional classroom course. Distance Education Students (5)

18.) As a distance education student, Amarillo College has provided me with all the student services I have needed. Distance Education Students (6)

19.) I have found the college’s publications regarding distance education to be accurate in their description of courses. Distance Education Students (7)
20.) For my distance learning course, the information on the Amarillo College website is helpful. Distance Education Students (8)